

**SALISBURY NHS FOUNDATION TRUST**

**FREQUENT OUTPATIENT APPOINTMENT REQUEST FORM**

Parking will be provided free to all outpatients who attend hospital for an appointment at least 3 times within a month and for an overall period of at least 3 months. A 'month' is defined as a period of 30 days.

To receive this parking concession for a Frequent Outpatient Appointment you must take this completed form signed by the ward / Dept you are receiving treatment from to the Cashier's Office, Finance Department, SDH Central (open 09:00 – 12 noon Monday to Friday, Ex BHDS), or from the Transport Desk, Main Reception, SDH North (open from 09:00 to 16:00 Monday to Thursday and Friday 09:00 to 15:30 Ex BHDS) or Facilities HQ SDH South (open from 09:00 to 16:00 Monday to Friday, Ex BHDS).

Authorisation from Ward / Clinic (*please state*) .....

Signature ..... Position held.....

Date .....

Start date of Season Ticket .....

Hospital Number.....

Registration Number .....